

Laptop Testing

District of Columbia Court of Appeals

Committee on Admissions

The registration period will begin on Monday, January 11, 2016, and end on Friday January 22, 2016, at 5:00 PM (EST). Applicants requesting to use a laptop for the February 2016 Bar Exam are encouraged to apply on or before the January 22, 2016, deadline. **Applicants who miss the January 22, 2016, deadline will be required to handwrite the Essay (MEE & MPT) portion of the exam – There will be No Exceptions.**

General Conditions

The Committee on Admissions offers all timely filed February 2016 Bar Exam applicants the ability to use their laptop computers for the essay (MEE and MPT) portion of the District of Columbia Bar Examination. We have contracted with an exam software company, Extegrity, to provide this service. Applicants who have properly registered for laptop testing will be allowed to participate.

On Tuesday, February 23, 2016, we will provide a separate testing room for all applicants who have registered for laptop testing. The testing room will be equipped with tables and electrical outlets. **Please be mindful that your computer battery may die so remember to bring your power cord adapter. This is your responsibility.**

If you are interested in participating in the laptop testing registration, please carefully read and review the following:

You must have a completed Registration Questionnaire along with the required attachments (i.e. Certificate A; Law School Transcripts; Request for Accommodations with all supporting documentation; Request for Transfer Essay/MBE Score) and a complete Character and Fitness Report filed with this office on or before Wednesday, December 30, 2015.

Please log onto www.exam4.com using the tool bar on the left select bar exam, then select District of Columbia for the jurisdiction to begin the registration process.

The registration fee will be an additional fee of \$92 (future pricing may vary depending on venue location). The fee covers software licensing and additional administrative costs associated with administration of Laptop Testing. The fee is paid directly to Extegrity, via the exam4 website. All payments will be made at time of registration by electronic payment. **The fee is neither non-refundable nor transferable.**

You are paying Extegrity for a seat license for Exam4 software, and associated services. You will download the software from the Exam4 website. NO software will be shipped.

All communications with you from the Committee on Admissions about laptop testing will be made by email or posted on our website. It is YOUR RESPONSIBILITY to inform the Committee on Admissions Office of any email changes and to regularly check our website and your email.

YOU ASSUME ALL RISKS of using a computer to take your exam.

You must report to your assigned testing room by 8:15 A.M. Latecomers will be required to handwrite the exam. **No one will be permitted to leave the computer examination room early.** After the stop typing warning has been called, all examinees will be required to stay in the room until all data has been properly collected for printing.