



**District of Columbia Courts
Administrative Services Division
Procurement and Contracts Branch**



AMENDMENT No. 1

TO: ALL PROSPECTIVE BIDDERS

**AMENDMENT
ISSUE DATE: September 5, 2024**

SUBJECT: Solicitation No. DCSC-24-FSS-289

FOR: Office Copier Lease

SUBMISSION DATE: September 12, 2024 by 2:00 p.m., local time.

Responses to written question(s) received from prospective bidders are included as **Attachment A** to this amendment.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

One (1) copy of this amendment is being sent to only those bidders who received a copy the solicitation. Bidders shall sign below and attach a signed copy of this amendment to each bid to be submitted to the Courts in response to the subject solicitation. Bids shall be mailed or delivered in accordance with the instructions provided in the original solicitation documents.

Darlene D. Reynolds

Darlene D. Reynolds
Contracting Officer

This amendment is acknowledged and is considered a part of the subject solicitation.

Signature of Authorized Representative

Date

Title of Authorized Representative

Name of Firm