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**DISTRICT OF COLUMBIA COURTS**  
Administrative Services Division  
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Geoffrey A. Mack  
*Administrative Officer*

**AMENDMENT NO. 0001**

**TO: ALL PROSPECTIVE CONTRACTORS**

**AMENDMENT  
ISSUE DATE: March 4, 2025**

**SUBJECT: Solicitation No. DCSC-25-RFP-044  
Multiple Award AEP IDIQ Services**

**PROPOSAL  
SUBMISSION  
DATE: March 21 by -1:00 PM  
Eastern Standard Time**

This Amendment (“Amendment”) No. 1 is issued and hereby published on the Courts’ website and effective as of the date shown above. Except as modified hereby, the RFP remains unmodified.

**Please see Attachment- A to this Amendment 0001 – “Responses to Questions Posed by Potential Offerors”.**

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

One (1) copy of this amendment is being sent to all prospective Offeror’s. The prospective Offeror shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation or otherwise acknowledge this amendment with the signed offer as stated in the original solicitation documents. Proposals shall be delivered in accordance with the instructions provided in the original solicitation documents.

*Geoffrey A. Mack*

Geoffrey A. Mack  
Contracting Officer

Acknowledgement of this Amendment, together with the Offeror's proposal, must be received by the District of Columbia Courts as stated in the solicitation no later than the closing date and time specified above for the receipt of proposals.

Failure by the Offeror to properly acknowledge receipt of this Amendment Number 0001 may be cause for rejection of the proposal submitted by the Offeror in response to the subject solicitation.

This Amendment Number 001 is acknowledged and is considered a part of the proposal for Solicitation Number– Solicitation No. DCSC-24-RFP-044 Multiple Award AEP IDIQ Services.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Name of Offeror

<b>From:</b> Flor Rivera	<b>Q &amp; A Round:</b> 1
<b>Program:</b> Capital Project Facilities Management Division	<b>Date:</b>
<b>Email:</b> <a href="mailto:maria.rivera@dccsystem.com">maria.rivera@dccsystem.com</a>	<b>Pages:</b> 2
<b>cc:</b> <a href="mailto:Judith.Hill@dccsystem.gov">Judith.Hill@dccsystem.gov</a>	DC Courts
<b>cc:</b>	
<b>cc:</b>	
<b>cc:</b>	

**This Document includes the following:**

-Solicitation Questions & Answers Round: 01

**SOLICITATION QUESTIONS & ANSWERS: ROUND 1**

1) Could you please clarify how many printed copies are required.

**Delete:**

- **Page 5: B.11 Proposal Due Date**  
Sealed offers in original and 6 copies to perform the work required are due at the place specified in Item 8 by March 21, 2025 at 1:00 PM (date).
- **Page 49: L.2 Instructions for Preparing Proposals**  
L.2.1 Offerors are to submit one (1) signed original and four (5) copies of the proposal Architectural/Engineering Services Indefinite Delivery Contract along with an electronic copy. Each proposal shall be properly indexed and include all information requested in the RFP.

**Replace with:**

- **Page 5: B.11 Proposal Due Date**  
**Sealed offers in original and 5 copies to perform the work required are due at the place specified in Item 8 by March 21, 2025 at 1:00 PM (date).**
- **Page 49: L.2 Instructions for Preparing Proposals**  
**L.2.1 Offerors are to submit one (1) printed signed original and five (5) printed copies of the proposal Architectural/Engineering Services Indefinite Delivery Contract along with one (1) electronic copy. Each proposal shall be properly indexed and include all information requested in the RFP.**

2) If an IDIQ prime or consultant works on a feasibility study that informs a design project awarded separately, are they then precluded from pursuing said design project? **Yes, they will be precluded from participating.**

- 3) If an IDIQ prime or consultant works preparing bridging documents and then being precluded from proposing on the design-build contract?

**Yes, they will be precluded from participating.**

- 4) Will prime or sub-contractors who are awarded this IDIQ and perform work that informs further future design projects (ex. investigations/assessments, developing design-build RFPs, etc.) be precluded from bidding on / being awarded such further future design projects?

**Yes, they will be precluded from participating.**

- 5) I will be preparing my firm's proposal in response to the subject IDIQ RFP and would like to know if our proposal needs to be an SF330 response or if we are permitted to use our firm's standard proposal template formatting for resumes, tearsheets, etc.

**You can use an SF330 or J16. There is no template requirement for resumes.**

- 6) Are you able to provide a list of incumbents? YES

- 7) Attachment J.16, Architect-Engineer PPQ, Question 2 asks for information for Design-Build services. Is this correct, or should it be for Architecture Design Services?

**Design –Build Services is correct.**