



Herbert Rouson, Jr., J.D.
Acting Executive Officer

Dana A. Friend
Deputy Executive Officer

DISTRICT OF COLUMBIA COURTS
Administrative Services Division
Office: Gallery Place
616 H Street NW, 6th Floor
Washington, DC 20001
Mailing Address: 500 Indiana Avenue NW
Washington, DC 20001-2131



Geoffrey A. Mack
Administrative Officer

AMENDMENT NO. 0003

TO: ALL PROSPECTIVE CONTRACTORS

**AMENDMENT
ISSUE DATE: March 6, 2025**

**SUBJECT: Solicitation No. DCSC-25-RFP-044
Multiple Award AEP IDIQ Services**

**PROPOSAL
SUBMISSION
DATE: March 21 by -1:00 PM
Eastern Standard Time**

This Amendment (“Amendment”) No. 3 is issued and hereby published on the Courts’ website and effective as of the date shown above. Except as modified hereby, the RFP remains unmodified.

Please see Attachment- A to this Amendment 0003 –List of Potential Offerors that attended Pre-Bid Meeting.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

One (1) copy of this amendment is being sent to all prospective Offeror’s. The prospective Offeror shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation or otherwise acknowledge this amendment with the signed offer as stated in the original solicitation documents. Proposals shall be delivered in accordance with the instructions provided in the original solicitation documents.

Geoffrey A. Mack

Geoffrey Mack
Contracting Officer

Acknowledgement of this Amendment, together with the Offeror's proposal, must be received by the District of Columbia Courts as stated in the solicitation no later than the closing date and time specified above for the receipt of proposals.

Failure by the Offeror to properly acknowledge receipt of this Amendment Number 0003 may be cause for rejection of the proposal submitted by the Offeror in response to the subject solicitation.

This Amendment Number 003 is acknowledged and is considered a part of the proposal for Solicitation Number– Solicitation No. DCSC-25-RFP-044.

Signature of Authorized Representative

Date

Name of Authorized Representative

Title of Authorized Representative

Name of Offeror

Attachment A

From: Flor Rivera	Q & A Round: 1
Program: Capital Project Facilities Management Division	Date:
Email: maria.rivera@dccsystem.com	Pages: 2
cc: Judith.Hill@dccsystem.gov	DC Courts
cc:	
cc:	
cc:	

This Document includes the following:

- List of participants
- Power Point Presentation



DCSC-25-RFP-044
Multiple Award AEP IDIQ Services Contracts
March 6th:

Sign-In Sheet

Name:	Organization:	Phone:	Email:	Initials
Judi Hill	CPFMD	(202) 879-2871	Judith.hill@dccsystem.gov	JH
Danielle Reinhold	CPFMD		danielle.reinhold@dccsystem.gov	
Dana Friend				
Shea Crump	CPFMD		Shea.Crump@dccsystem.gov	
Aimee Miller	CPFMD		Aimee.Miller@dccsystem.gov	
Flor de Maria Rivera	ASD	(703)-901-1547	Maria.rivera@dccsystem.gov	
Brett Johnson				
Robert Jones				
Chowdhary Gondy				
Daryl Starks	CPFMD	(202) 540-0174		DS
Jessica Wachter	CPFMD	301 339 3431	jessica.wachter@dccsc.gov	JW
Name:	Organization:	Phone:	Email:	Initials
Jennifer M. Bottomley, James M. Polhamus III,	HGA	D 703.317.6023 M 703.932.3176	jbottomley@hga.com	JB JP
Kate Bradley	JMT Architecture	D 410-316-2473	kbradley@jmt.com jmt.com	
Anthony V. Bochicchio, Michelle Monnett,	Page Southerland Page, Inc	202 471 507 8	abo chicchio@pagethink.com	MM
Tony DiCola	Setty & Associates International, PLLC	:91-0821-4287492	rani.cm@setty.com	
Name:	Organization:	Phone:	Email:	Initials

Genell V. Anderson Taylora Imes-Thomas ✓ Kaleb Shiferaw	<u>AMAR Group, LLC</u> ✓	202 829 2577 / 202-327-0785 Cell: 443 695 3565 Fax: 202 829 0977	timesthomas@amargroupllc.com	T.F.
Hallah Abodaff, PE	Loring	M. 202-329-2436	HAbodaff@loringengineers.com	
Laura Grafel	Fentress Architects, Ltd.	D 303.282.6191 I O 303.722.5000	kmiller@fentressarchitects.com	LM
Frank James Greene,	STV	(o) 212.614.3486 (c) 646.445.9179	frank.greene@stvinc.com stvinc.com	FG
Robert Tarbell	Gannett Fleming	215-789-2306	mschneider@gfnet.com	Robert Tarbell
Curtis Scott	Thornton Tomasetti, Inc	202.580.6327	cscott@ThorntonTomasetti.com	
Michael Marshall	Marshal design	202.537.1107	www.michaelmarshalldesign.com	MM
Andrew J. Graham, AIA	LEO A DALY	202.861.4600 202.955.9132	AJGraham@leoadaly.com	AJGraham
Rhea Dones Graham Thomas	Leuterio Thomas	O: 301-203-1784 x122 D: 301-753-7468	rhea.dones@leuteriothomas.com www.leuteriothomas.com	RD
Sanjay B. Patel, P.E. – Thia J. Graham –	AB Consultants Inc	(443) 729-2701 Cell: (240) 460-1397	thia.graham@abconsultantsinc.com	JGP
Jim Beight Luis Pitarque ✓	Dewberry	D 703.698.9052 C 703.625.8021	jbeight@Dewberry.com luis.pitarque@dewberry.com	JGP
Kathryn S. Irwin ✓	Quinn Evans	202 591 2527	katie.irwin@quinnevans.com	KI
Roger Chang ✓	Buro Happold	M +1 703 859 3217 T +1 202 539 1972	Kristen.Fellman@burohappold.com	
John William Thrower ✓	Company – Pennoni	Phone – 703-344-6655	JThrower@Pennoni.com	JT
Debargha Sengupta, AICP, LEED AP Sanjoy Arora ✓	Metropolitan Architects & Planners, Inc	P: (703) 836-8100 F: (703) 836-3469	debargha@metroarch.com Sanjoy@metroarch.com	DR
Evan Mowbray	Trinity Subsurface	: 302-867-3596	emowbray@trinitysubsurface.com	EM
Michael Fabrikant	K. Dixon Architecture, PLLC	c. 202.494.3029	mfabrikant@kdixonarchitecture.com	
Susan Raab and Hope Scherer	WRA	410.235.3450 443.224.1774	edernoeden@wrallp.com	SR
Kristina L. Jardis Leora Mirvish	Quinn Evans	202 298 7384	kristina.jardis@quinnevans.com	KJ
Brianne "Bree" Beal ✓	KCCT	970-819-0632	bbeal@kcct.com	BB
Name:	Organization:	Phone:	Email:	Initials
Julie Knight Sara Kerr	Coffman Engineers	301.323.3599 d 202.871.3182	julie.knight@coffman.com	JK

Bryan Derr

Roger Frechette III Kevin Cahill Patricia E. Jordan	Interface Engineering, Inc.	202.370.9566	PatriciaJ@interfaceeng.com	
Saurin Parikh Ramesh Mehta	Astute Engineering	202-400-2004; X-102 Cell: 703-727-8583	Humaretiya@astuteng.com	
John Jolly	Sorba Engineering	P 571.771.0273 D 202.888.6598	jennifer.shirkey@sorbaeng.com	
Spiro P. Gianniotis	Alphatec, PC	(202) 797-5000 x12 Fax (202) 797-5003	dre@alphatecpc.com	SPG
John S. Mackay	Aleto, Inc.	(202) 359-9143	johnm@aletoconsulting.com	
Kate Mooney, Dan Steenstra,	LDDBlueline	770.850.8494	Janet.Gregory@lddbline.com	
Erin Holdenried	BELL Architects	202-548-7570 ext. 215	reegan.files@bellarchitects.com	
Michael Pavelsky	The Steward Partnership	215-751-9301	mmp@tsparch.com	
DANIEL STEENSTRA	LDDBlueline	703 344 4504	dan.steenstra@lddbline.com	
JIM SHEPHERD	SMITHGROUP	917-520-4179	jim.shepherd@smithgroup.com	
LES SHEPHERD	STV inc	202 604 1467	les.shepherd@stvinc.com	
Beth Resetco	SmithGroup	202-256-8561	beth.resetco@smithgroup.com	
IONEL PETRUS	SMITH GROUP		ionel.petrus@smithgroup.com	
Kent Hill	TYLW	703-664-3357	kenneth@hill@tylwin.com	
Heather Madzalewski	Gensler	202-721-5203	heather-madzalewski@gensler.com	
Rachel Julius	Gensler	202-721-5559	Rachel-Julius@gensler.com	
Hannah Abodaff	LORING ENGINEERS	202 246 5203	HAbodaff@loringengineers.com	
Kevin McNulty	Gensler	202-721-5271	Kevin-mcnulty@gensler.com	
Cassidy Miller	STV	2/999-0087	Cassidy.miller@stvinc.com	
Kelly Cronin	WJE	703-461-4601	KCronin@wje.com	
PHIL RHODES	AMT	301-881-2545	prhodes@amtengineering.com	
MEUSSA HENDRIX	Stalom Baranes Associates	202-342-2200	mhendrix@sbavanes.com	

District of Columbia Courts

Capital Projects and Facilities Management Division (CPFMD)



Pre-Bid Conference for AEP IDIQ Solicitation

March 6, 2025





Agenda

- I. Contract Team Introductions**
- II. DC Courts Capital Program Leadership Team**
- III. Contract Administration**
 - I. Solicitations Milestones**
 - II. Evaluation Criteria**
- IV. Task Order Types**
- V. Evaluation Criteria**
- VI. Overview**
 - Judiciary Square Campus
 - Unique Challenges of DC Courts Renovation Program
- VII. 5-Year Capital Program**
- VIII. Planned & Current Projects**



Contract Team Introductions

- **Administrative Services Division (ASD)**
 - Flor de Maria de Rivera - Senior Contract Specialist
 - Geoffrey Mack - Director/ Administrative Officer
- **Capital Projects and Facilities Management (CPFMD)**
 - Judi Hill – Acting Director
 - Brett Johnson – Acting Deputy Director
 - Aimee Miller – COTR, Capital Project Manager
 - Shea Crump – COTR, Capital Project Manager
 - Danielle Reinhold – Chief of Capital Projects

District of Columbia Courts

Capital Projects and Facilities Management Division (CPFMD)



General Procurement Instructions

- **Procurement Specialist Responsible for the RFP**
 - Flor de Maria de Rivera maria.rivera@dccsystem.gov
- **The terms of the solicitation and specifications will remain unchanged unless the solicitation is amended in writing by official amendment. All amendments will be posted in the DC Courts Procurement website and in SAM.GOV**



Procurement Objective

- **To award two (2) Indefinite Delivery Indefinite Quantity (IDIQ) contracts for Architectural, Engineering and Planning (AEP)**
- **IDIQ Period or Performance:**
 - Base Award: Two-Year Period
 - Optionable Periods: (3) 1 Year Optionable Periods
- **Five (5) year contract duration (two-year base period + three one-year options)**



Solicitation Milestones

Milestone Event	Date
Proposal Issuance Date	February 18, 2025
Pre-Proposal Conference	March 6, 2025 (1 PM EST)
Pre-Proposal Questions	March 14, 2025 (2 PM EST)
Proposal Due Date	March 21, 2025 (1 PM EST)

IDIQ Performance Ceilings

- **Minimum Guarantee: \$25,000.00**
- **Yearly Aggregated Task Order Ceiling: \$3 Million per year, per firm**



TASK ORDERS

TRFP under this contract may be assigned or competed between IDIQ contract holders

- **Traditional Request For Proposal / Task Order Award**
 - Firm Fixed Price
 - Set Period of Performance for Each Task Order
- **On-Call Limited Effort (OLE) Task Order**
 - Time and Materials
- **On-Call Immediate Response (OIR) Task Order**
 - Time and Materials Initiate Services Within Four (4) Business Hours of Receipt of OIR Task Order RFP



Task Ordered OLE/OIR

- **OLEs and OIRs will be established as the first task order of the IDIQ contract**
- **Set amount under which a draw down will take place as Task Order are issued to the selected contractors**
- **The maximum amount of each individual IDIQ awarded is anticipated to be \$15 Million for all task orders awarded through the total five (5) years (two-year base period + 3 one-year options).**



Evaluation Criteria M.3. AWARD: to the proposals that represent the best value after evaluation

PROPOSAL SECTION	EVALUATION CRITERIA	POINTS
Volume I - A	General Information	N/A
Volume I - B	Experience and Past Performance	30
Volume I - C	Proposed Team Organization and Key Personnel*	30
Volume I - D	Task Order Delivery Approach	20
Volume I - E	Past Performance Questionnaire/References	10
Volume II	Price (attachment J.11 and J.15)	10
	Total	100

* - See Section F.3 for Key Personnel



Contractor shall demonstrate:

- **Ability to provide services for concurrent task orders**
- **Experience working in Occupied, Government Agencies**
- **Experience with Pre-Design, and Design Services in Support of Various Construction Contract Vehicles**
 - Feasibility Studies
 - Condition Assessments
 - Hazardous Materials Reports
 - Design-Build (Bridging Documents)
 - Design-Bid-Build Construction Documents
 - Cost Estimating
 - Construction Administration

District of Columbia Courts

Capital Projects and Facilities Management Division (CPFMD)



Overview

Judiciary Square Campus

Building A (515 5th St.) - Appx 66k OSF
(Probate Division, Crime Victims Compensation)

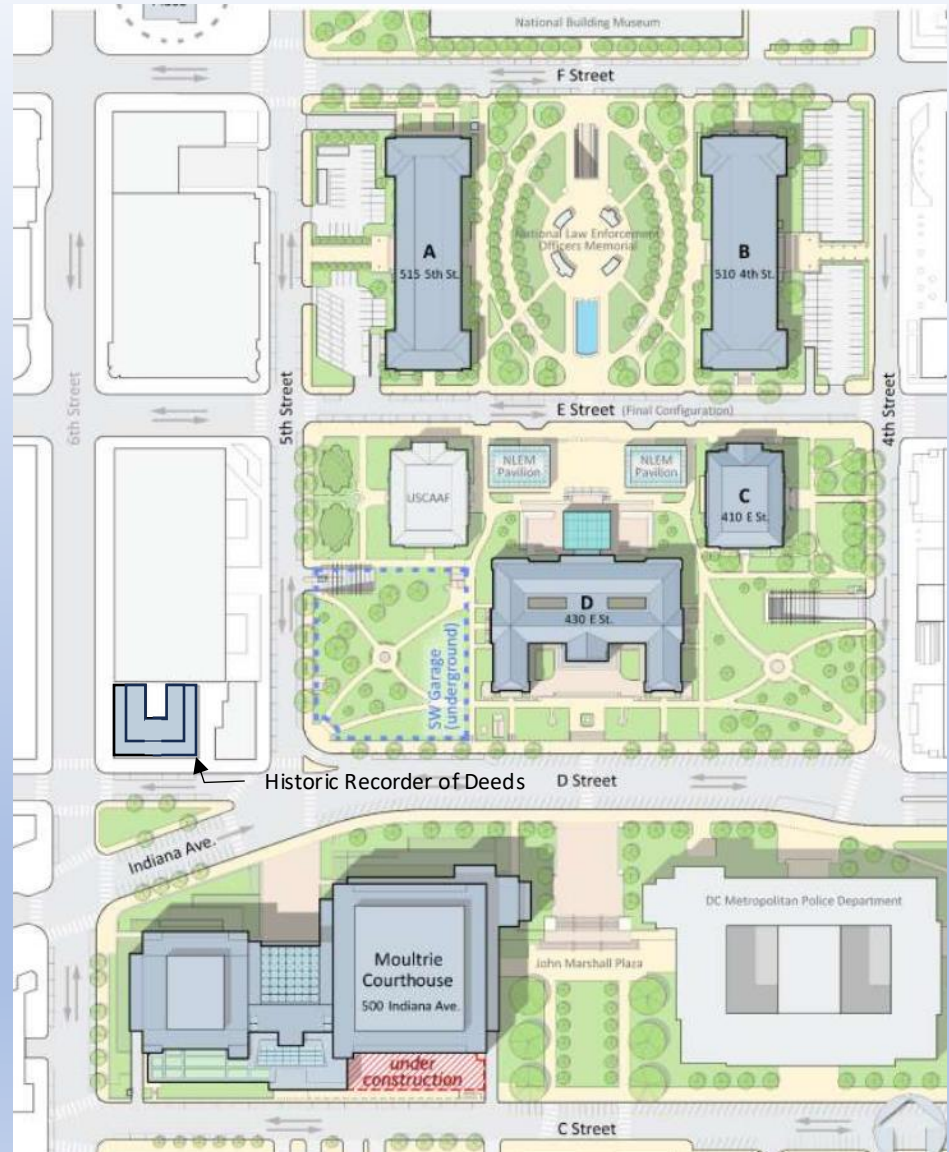
Building B (510 4th St.) - Appx 68k OSF
(Landlord Tenant, Small Claims)

Building C (410 E St.) - Appx 29k OSF
(IT Division, Multi-Door ADR)

Building D – Court of Appeals
(430 E St.) - Appx 59k OSF
(Historic Courthouse)

H. Carl Moultrie Court House
(500 Indiana Ave.) – Appx 463k OSF
(Civil, Criminal, Domestic Violence, Executive Office, Family Court, Court Social Services, Court Reporting, General Counsel, Special Operations, Human Resources, Strategic Management, Center for Education and Training Judicial Chambers)

Recorder of Deeds (515 D St.) - Appx 44k GSF
(Vacant - TBD)



District of Columbia Courts

Capital Projects and Facilities Management Division (CPFMD)



Overview

Leased Spaces

Balanced and Restorative Justice (BARJ)

Locations (6)

(Various Locations in DC) – Appx 50k OSF total

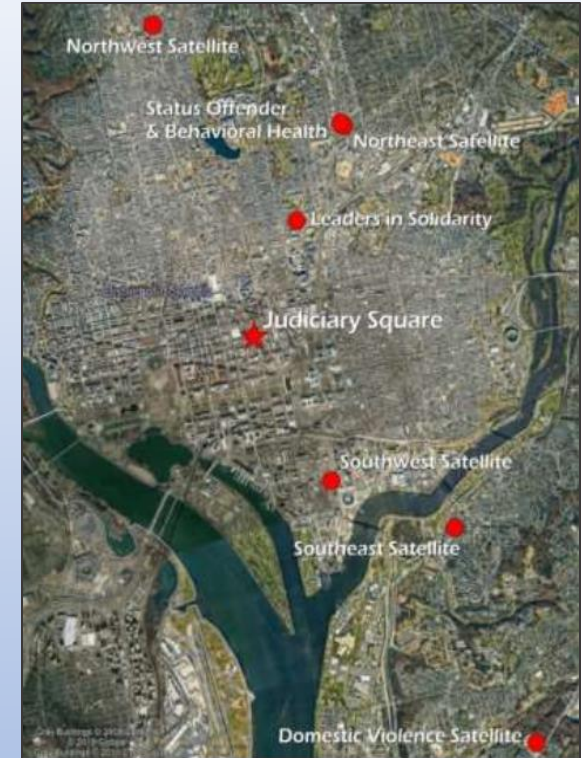
(Mix of administrative program and recreational spaces for youth)

Domestic Violence Satellite Office

(Southeast, DC) – Appx 4,400 SF

Storage Warehouse

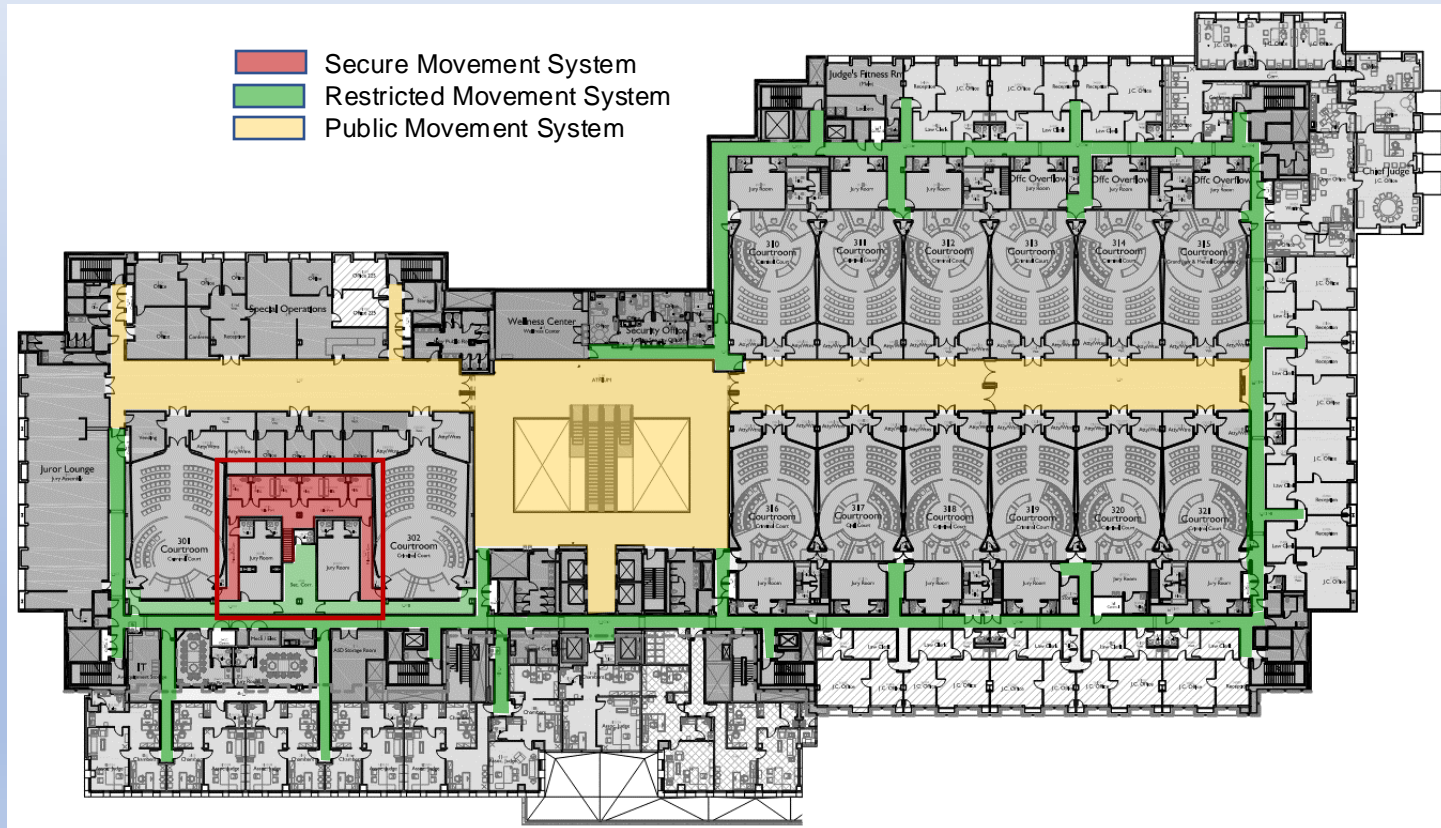
(Cheverly, MD)





Unique Challenges of DC Courts Capital Program

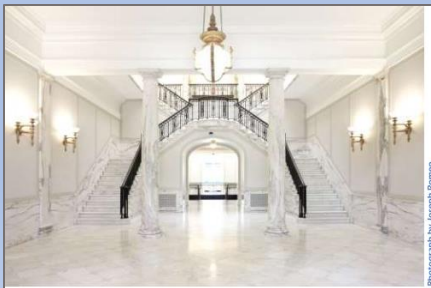
Three Movement Systems within the Court Space:





Unique Challenges of DC Courts Capital Program

- **Secure Areas Require Pre-Scheduled Escorting**
- **Stakeholders:**
 - Judges & Judicial Staff
 - Court of Appeals (1 Chief Judge, 8 Judges, 12 Senior Judges)
 - Superior Court (1 Chief Judge, 39 Senior Judges, 24 Magistrate Judges, 63 Associate Judges)
 - Courts Staff (Includes AV/IT/Security/Facilities/Various Court Services Divisions)
 - Executive Office of Courts Services
 - US Marshall Services
 - Outside Partner Agencies
 - Law Enforcement Officers Memorial
 - Landlords for Leased Spaces



District of Columbia Courts

Capital Projects and Facilities Management Division (CPFMD)



5 Year Capital Program

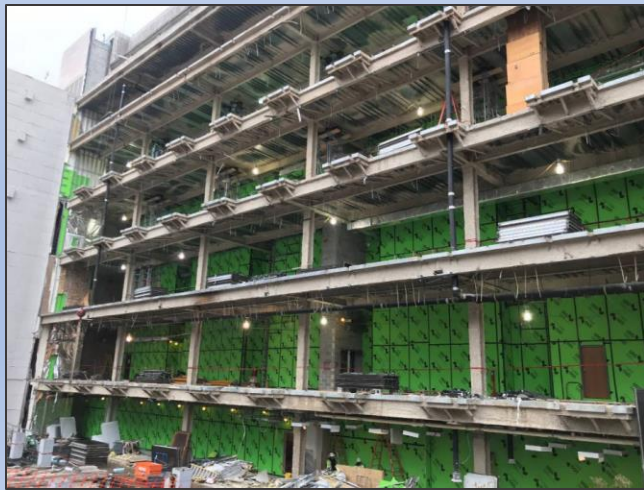
Fiscal Year & Budget Description	Requested Funding
⊕ FY24	\$42,750,000.00
⊕ FY25	\$42,570,000.00
⊕ FY26 (Target)	\$49,030,000.00
⊕ FY27	\$182,250,000.00
⊕ FY28	\$95,680,000.00
Total	\$412,280,000.00





Planned & Current Projects

- Historic Recorder of Deeds Modernization
- Courtroom Renovations
- Campus Facilities Condition Assessment
- Building HVAC Upgrades
- Chiller Replacements
- Heating System Upgrades
- Building System Assessments





Questions?