

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA CRIMINAL JUSTICE ACT
APPLICATION OF CJA PROVISIONAL ATTORNEY
FOR FULL PANEL MEMBERSHIP**

Last Updated February 2025

Applicants must answer all questions on this Application. Each question must appear before the answer.

Filing instructions: Applications must be sent as an attachment in both a PDF and WORD document by email to applicant@dcsc.gov. In the subject line of the email list the following: Last name of applicant, first name, middle initial, followed by a notation that it is an application of a Provisional Attorney. Please deliver a hard copy of the application to the Chambers of Judge Rainey Brandt, Co-chair of the Criminal Justice Act Attorney Selection Committee, D.C. Superior Court, Chambers 2130.

Note: Failure to file a timely application results in the attorney's term as a Provisional Panel member expiring and the attorney no longer being a member of the Panel. Incomplete applications will not be considered. No notice will be provided to the applicant concerning failure to complete the application.

A passport size photo, Certificates Concerning Discipline from the Office of Bar Counsel of the District of Columbia, and certification that D.C. Bar dues have been paid currently must be included with the application. **While a resume is not required, should you attach one, please do not answer the questionnaire by stating "see resume".**

1. Provide your full name, office address, telephone number, email address and D.C. Bar Number:

ANSWER:

2. Briefly summarize your litigation experience in the Superior Court since becoming a Provisional member of the CJA Panel, including:
 - a. when you began accepting appointments under the Criminal Justice Act;
 - b. a general description of the number and types of criminal cases to which you have been appointed, including the number of Traffic or D.C. prosecuted matters;
 - c. a general description of the number and types of trials in which you have been trial counsel (designating whether bench or jury trial, and the presiding judge);
 - d. a description of at least two felony jury trials in which you have been second chair (including the name, phone number and email address of the attorney with whom you second chaired, a description of the work you performed, and the presiding judge).

ANSWER:

3. List up to five D.C. Superior Court judicial officers who you believe have the most information about your qualifications to serve on the Panel based upon your work since becoming a Provisional member. If you believe the judicial officer's knowledge is based primarily on a case in which you appeared, please identify the case or cases.

ANSWER:

4. List in reverse chronological order (most recent first) the continuing legal education programs that you have attended since becoming a Provisional Panel member that were related to criminal law, criminal procedure, trial practice, evidence, prisoners' rights, or constitutional law.

ANSWER:

5. List all years since 2023 that you:
 - a. failed to meet the continuing legal education requirement by the end of the year;
 - b. failed to meet the continuing legal education by February 1st and thus were precluded from being assigned new cases;
 - c. failed to meet the continuing legal education by April 1st and thus were removed from the Panel

ANSWER:

6. Since your first admission to the Bar, state whether you have ever:
 - a. been convicted of a crime;
 - b. been sued by a client or been a party or otherwise involved in any other legal proceedings;
 - c. as a result of a motion filed in a criminal case, been found by a judge to have rendered ineffective assistance of counsel to a defendant; or
 - d. been the subject of a formal or informal complaint to any court, administrative agency, bar association or disciplinary committee, or other professional group in the District of Columbia or elsewhere, regardless of the outcome.

If so, please describe the circumstances and the result.

ANSWER:

7. Pursuant to Administrative Orders, the Court sets an annual cap for attorney compensation for all appointed representation. Please state whether you have

complied with all Orders setting the annual cap for compensation. If you have not complied with such Orders, please explain why and the steps you will take in the future to comply.

ANSWER:

8. Please specify any languages other than English in which you are fluent.

ANSWER:

9. Please provide any other information about your work as a CJA Provisional Panel attorney that you think will assist in evaluating your application for Full Panel membership.

ANSWER:

CERTIFICATION

I declare under penalty of perjury under the laws of the United States that the answers that are provided in the CJA Panel Application are true and accurate to the best of my knowledge and belief. Further, I certify that I am a member in good standing of the District of Columbia Bar.

Date

Signature